



# SSM COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to Anna University

Recognized by UGC Under Section 2 (f) of 12 (B)

NH-544, Salem Main Road, Komarapalayam: 638 183, Namakkal (Dist.), Tamil Nadu, India.

www.ssmce.ac.in, 9894026708.

**IQAC/ 2022 – 2023/ Odd / CR - 13**

**Date: 22.08.2022**

## INTERNAL QUALITY ASSURANCE CELL

### **Circular**

The meeting is scheduled on 24.08.2022 in the board room at 11.00 a.m. All the members are informed to attend the meeting.

#### **Agenda:**

- Admission
- Academic Schedule
- Development Program
- Value-added Courses
- Extension and Outreach Programs
- Feedback from Stakeholders
- R&D Activities
- General discussion if any

  
**Coordinator**

  
**Chair-Person**

#### **Copy to:**

Chairman & Vice – Chairman for kind information

All heads of department

Office – in Charge



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IQAC/ 2022 – 2023/ Odd / CR - 13

Date: 24.08.2022

## INTERNAL QUALITY ASSURANCE CELL

### Minutes of Meeting

Time: 11.00 A.M

Venue: Board Room

Chairperson: Dr. R. Subash Chandra Bose, Principal

Convener: G.K. Manikandan (IQAC- Coordinator)

#### Members:

1. Director
2. Dean Academic
3. Heads of Departments
4. Placement Cell - In charge
5. Administrative officer
6. Industry Expert
7. Parent
8. Students
9. Alumini,

The Chairperson called the meeting to order

Minutes of the previous meeting was reviewed by the IQAC coordinator

#### Admission

- Total number of 253 seats was filled against 642. Admission team has been instructed to carry out more number of promotional activities.



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## Academic Schedule

- Academic schedule has been circulated. Departments are instructed adhere to the academic schedule.

## Development Program

- Departments are informed to brief the code of conduct for newly appointed faculties.

## Extension and Outreach Programs

- NSS coordinator has been instructed to organize medical and blood donation camp.
- NCC coordinator is instructed to enroll first year students for this academic year.

## Feedback from Stakeholders

- Feedback has to be collected and analyzed at the end of the academic year.

## R & D Activities

- Faculties have to be motivated to pay more attention on research activities such as obtaining grants, doing consultancy service, organizing seminars for students to instill research attitude.

The meeting came to an end with these discussions; next meeting will be conducted by the end of this semester.



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## Attendees:

S.No	Name	Department	Designation	Signature
1.	Dr. S. Balamohan	Academic & Administration	Director	
2.	Dr. K.Gopalakrishnan	COE /HOD / S&H	Dean	
3.	Prof. P. Senthil Kumar	ECE	HOD	
4.	Prof. A. Raja	EEE	HOD	
5.	Prof. K.L.Kumar	MECH	HOD	
6.	Mr. K.Jaffar Ali Khan	Office	Administrative officer	
7.	Mr.M. Muruganandham	Office	Finance Officer	
8.	Mr. Sasikumar	TVS – Hosur	R& D - Manager	
9.	Dr, K.Kamaraj	Parent	Professor/ SSMCAS	
10.	Student	K.Mehavarshini	ECE Student	

Coordinator

Chairperson



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IQAC/ 2022 – 2023/ Odd / CR –14

Date: 23.01.2023

## INTERNAL QUALITY ASSURANCE CELL

### Circular

The meeting is scheduled on 25.01.2023 in the board room at 11.00 a.m. All the members are informed to attend the meeting.

#### Agenda:

- Development Program
- Value-added Courses
- Extension and Outreach Programs
- Audit - Energy, Environment and Green Audit
- Gender Audit
- Establishment of Color Matching Centre
- General discussion if any

  
Coordinator

  
Chair-Person

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**IQAC/ 2022 – 2023/ Odd / CR – 14**

**Date: 25.01.2023**

## INTERNAL QUALITY ASSURANCE CELL

### **Minutes of Meeting**

Time: 11.00 A.M

Venue: Board Room

Chairperson: Dr. R. Subash Chandra Bose, Principal

Convener: G.K. Manikandan (IQAC- Coordinator)

#### **Members:**

1. Director
2. Dean Academic
3. Heads of Departments
4. Placement Cell - In charge
5. Administrative officer
6. Industry Expert
7. Parent
8. Students
9. Alumni

The Chairperson called the meeting to order

Minutes of the previous meeting was reviewed by the IQAC coordinator



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The following points were discussed.

- IQAC coordinator reviewed the performance of the department activities.
- Departments are informed to insist students to undergo internship.
- Departments are requested to organize / attend FDPs
- Departments are asked to frame modules for value added course for the next semester.
- NSS & NCC coordinators are informed to organize events
- Departments are informed to update files for audit.

## **Audit - Energy, Environment and Green Audit**

- It has been decided to organize the conduct of audit in this semester.

## **Gender Audit**

- It has been decided to organize the conduct of Gender audit too in this semester

## **Establishment of Color Matching Centre**

- The department of Textile Technology is informed to establish a color matching centre and associate with local Industries



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5.	Prof. K.L.Kumar	MECH	HOD	
6.	Mr. K.Jaffar Ali Khan	Office	Administrative officer	
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8.	Mr. Sasikumar	TVS – Hosur	R& D - Manager	
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10.	Student	K.Mehavarshini	ECE Student	

  
Coordinator

  
Chairperson





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**IQAC/ 2022- – 2023/ Even / CR - 15**

**Date: 26.09.2023**

## INTERNAL QUALITY ASSURANCE CELL

### **Circular**

The meeting is scheduled on 28.09.2023 in the board room at 11.00 a.m. All the members are informed to attend the meeting.

#### **Agenda:**

- University Result Analysis
- Value-added Courses
- Extension and Outreach Programs
- Organizing Activities through IIC
- Publications
- MoU
- General discussion if any

*G. K. Jagan*  
26/9/23  
**Coordinator**

*Mubam*  
**Chair-Person**

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All heads of department

Office – in Charge



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**IQAC/ 2022- – 2023/ Even / CR - 15**

**Date: 28.09.2023**

## INTERNAL QUALITY ASSURANCE CELL

### **Minutes of Meeting**

Time: 11.00 A.M

Venue: Board Room

Chairperson: Dr. R. Subash Chandra Bose, Principal

Convener: G.K. Manikandan (IQAC- Coordinator)

#### **Members:**

1. Director
2. Dean Academic
3. Heads of Departments
4. Placement Cell - In charge
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9. Alumni

The Chairperson called the meeting to order

Minutes of the previous meeting was reviewed.



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## Result Analysis

- Academic Coordinator presented the University results.  
The consolidated result of the previous semester is 39.9%. IQAC insisted the departments to focus on results.

## Value-added Courses

- Departments are instructed to register students for Value-added Course to upgrade their programming and technical knowledge.

## Extension and Outreach Programs

- NSS coordinator has been instructed to organise awareness program for the public.
- NCC–Air Technical Wing cadets have attended training camps.

## Organizing Activities through IIC

- Informed to organize seminars, workshops, conferences for students.

## MoUs

- Departments have signed MoUs with industries.

## Research Publications:

- Departments have been asked to focus on research publications.



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4.	Prof. A. Raja	EEE	HOD	
5.	Prof. K.L.Kumar	MECH	HOD	
6.	Mr. K.Jaffar Ali Khan	Office	Administrative officer	
7.	Mr.M. Muruganandham	Office	Finance Officer	
8.	Mr. Sasikumar	TVS – Hosur	R& D - Manager	
9.	Dr, K.Kamaraj	Parent	Professor/ SSMCAS	
10.	Student	K.Mehavarshini	ECE Student	

Coordinator

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IQAC/ 2022- – 2023/ Even / CR - 16

Date: 02.11.2023

## INTERNAL QUALITY ASSURANCE CELL

### **Circular**

The meeting is scheduled on 06.11.2023 in the board room at 11.00 a.m. All the members are informed to attend the meeting.

#### **Agenda:**

- AAA
- Value-added Courses
- Extension and Outreach Programs
- Attainment of POs and COs
- Feed Back
- Grants
- Development Programs
- Alumni contribution
  - Establishment of Incubation Centre
  - Establishment of Industry/Training Centre
  - Setting up of Renewable Energy Project centre
- General discussion if any

  
Coordinator 2/11/23

  
Chair-Person

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IQAC/ 2022- – 2023/ Even / CR - 16

Date :06.11.2023

## INTERNAL QUALITY ASSURANCE CELL

### Minutes of Meeting

Time: 11.00 A.M

Venue: Board Room

Chairperson: Dr. R. Subash Chandra Bose, Principal

Convener: Dr.G.K. Manikandan (IQAC- Coordinator)

#### Members:

1. Director
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The Chairperson called the meeting to order

Minutes of the previous meeting was reviewed.



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## Academic and Administrative Audit

- AAA audit was conducted during 15.05.2023 – 19.05.2023.

## Development Programs

It is acknowledged that

- Total number of Faculty members attended FDPs -108
- Total number of Faculty members provided with financial support attended FDP/ conference/workshop/webinar - 68

## Value-added Courses

- During this academic year 22 value added courses have been conducted and 1279 students benefited out of it.

## Extension and Outreach Programs

- NSS coordinator has organized 15 events and conduct an awareness program.
- NCC–Air Technical Wing cadets has been asked to organize training session for students..

## Attainment of POs and COs

- Attainment of POs and Cos were analysed for all Department.

## Feed Back

- Consolidated Feedback report from stake holders have been reviewed and discussed the relevant actions to be taken.



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## Grants Received

- Total grant of Rs2.75 lakhs were received for 3 Research projects.
- Alumni have expressed intrest in contributing their service to the student community through
  - i. .Establishment of Incubation Centre (Mechanical Alumni)
  - ii. Establishment of Software Industry/Training Centre (CSE)
  - iii. Setting up of Renewable Energy Project centre (EEE)





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10.	Student	K.Mehavarshini	ECE Student	

Coordinator

Chairperson